



## Part C To be completed by the last employer

1 Establishment number     /       
e.g.     /

2 The last day of teacher's pensionable employment was

3 Please tick if the last period of pensionable employment was:

Full-time  Part-time  (If part-time state percentage of full-time employment)  
 e.g. 70%

Please state the annual rate of basic full-time salary including any increase or increments and allowances which would have been due had they remained employed by you from the date shown at 2 until the end of the financial year i.e. 31 March.

If this teacher has elected to pay contributions on a former higher salary then the salary must be stated.

Salary Scale	Full (F) or Part-time (P)	Start Date			End Date			Full-time annual salary rate (including Pensionable Allowance) £	Actual part-time salary paid £	Days excluded	Enter S if salary is safe-guarded
		day	month	year	day	month	year				
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Certificate

I certify the above information is correct.

Signed  Date

Position

Name of officer (in CAPITAL letters)

Telephone number  Extension

Please forward the completed form to the Ministry of Defence:  
Service Personnel & Veteran Agency, JPA Voluntary & Compulsory Deductions,  
Centurion Building, Grange Road, Gosport, PO13 9XA

Official stamp

## Part D To be completed by the Ministry of Defence

You will be aware that the above named teacher has been called to undertake a period of service as an armed forces reservist.

During this time the member has elected to pay combined contributions while absent from their teaching post. As the member is continuing their membership of the Teachers' Pension Scheme contributions should not be deducted from the salary earned with the MOD.

To enable us to determine the level of pension contributions to be paid by the member during the current period of mobilisation could you please certify:

1 First day of military service

2 The last day of member's military service

3 The annual rate of the member's salary paid throughout the period of mobilisation £

### Certificate

I certify the above information is correct.

Signed  Date

Telephone number  Extension

Official stamp

PLEASE DO NOT FORWARD ANY PAYMENTS WITH THIS APPLICATION FORM THE MEMBER WILL BE NOTIFIED DIRECT OF ANY AMOUNTS DUE.

Please return completed form to:  
Teachers' Pensions, Mowden Hall, Darlington, DL3 9EE

# Notes for payment of combined contributions during a period of Armed Forces Service

Please read these notes before completing the application form.  
**(PLEASE DETACH AND RETAIN)**

---

Reservists who are called up under the provisions of the Reserve Forces Act 1996 may elect to pay additional contributions whilst absent from their pensionable teaching post.

The election will cover the period from the date you leave your pensionable teaching post up to the date you are discharged from permanent service in the Armed Forces.

If an application is made for payment of any retirement benefits from the Teachers' Pension Scheme such an election cannot be accepted. If you join the Armed Forces Pension Scheme (AFPS) or any other occupational pension scheme your membership of the TPS must cease.

An election can be made at any time from the date you leave your teaching post to a date of not more than 6 months after you return to teaching. An election form can be obtained from Teachers' Pensions or downloaded from the website at [www.teacherspensions.co.uk](http://www.teacherspensions.co.uk).

When the completed form is received we will be able to ascertain the period of service to be covered by the election. If it is found that the salary paid to you by the Ministry of Defence (MOD) is less than the salary that you would have earned as a teacher, the period of absence from pensionable employment will be credited to you without any request for payment being made.

If the salary paid to you by the MOD is higher than your teacher's salary, then contributions of 6.4% of the salary that you would have earned in your teaching position need to be paid. In these circumstances an invoice will be raised and sent direct to you together with details of how to make the payment.

It is your responsibility to ensure that payment is made and the MOD will not be invoiced.

Any existing additional voluntary contributions being paid to purchase Past Added Years or Additional Pension Benefits will still need to be paid.

For further information about the Teachers' Pension Scheme you can visit the TP website, [www.teacherspensions.co.uk](http://www.teacherspensions.co.uk).