

Date of receipt:

Teacher Death - Service and Salary Information

Service and salary entries should be made in accordance with the instructions for submitting details for Annual Return, from start date in Section 1. Please ensure that details continuing into Section 2 are entered on the line equivalent to that of Section 1. Please complete this form using black ink and in BLOCK CAPITALS and return to tpbrtd@teacherspensions.co.uk

Part A: To be completed by the employer.

Section 1: Personal details

1. Teacher's reference number (example 99/99999)

2. Date of death

3. First name

4. Surname (one character per box)

5. National Insurance number

Section 2: Employment details

1. Establishment number

Salary scale		Regular/irregular + %	Start date (dd/mm/yy)	End date (dd/mm/yy)	Full-time annual salary rate (£) (inc. Pensionable Allowance)	Actual part-time salary paid (£)	Days excluded (other than part-time)	Is salary safeguarded? (S)	Allowances					Withdrawal Indicator (W)		
F	O								P	R	Social priority (1/2/3/4)	Special classes (7/8)	Overtime (Gross Amount in £'s)		Supp field	School No. or Employment code
F	O	O	P	R	01/04/14	31/08/14	36,000	4000	000	S	2	7	1100	500	4000	W

2. Last day of actual teaching

3. If the teacher was still in a contract of employment (not just on a list of availability for employment), please tick here.

 (Please include a copy of the contract stating this)

(continued overleaf)

Part A: To be completed by the employer. (continued)

Note: Please pay specific attention to the questions below as these answers form part of the decision making for the member.

Section 3

1a. Please provide medical evidence (sick note) to confirm date member first went on sick leave and reason for sickness in this employment **1b. If the teacher did not leave due to ill health please confirm the teacher's reason for leaving below**

2. Absences during the last 3 years of pensionable service, if none enter NONE.
(Please state the proportion of salary received, enter full, half or nil).

Absences on sick leave

Date absence started	Date returned to work	Salary Proportion (full/half/SSP/nil)

Other absences (to include but not limited to strike days, unpaid leave and compassionate pay)

Date absence started	Date absence started	Salary Proportion (full/half/SSP/nil)

Note: If any of the above are paid it would be eligible for pensionable pay. It is vital that the information you provide is accurate.

Section 4:

1. Please give details of the members illness and how it affected his ability to continue teaching/working

2. Did the member discuss his/her condition with his/her employer/occupational health advisor?

Yes No

3. Please provide any details of rehabilitation, workplace adjustments, work content or pattern adjustment, increased support or redeployment that were made in this case.

(continued overleaf)

Part A: To be completed by the employer. (continued)

4. If applicable please provide details of any compromise agreement which led to the termination of his/her employment.

5. Are you able to provide a copy of the Coroner's report relating to the member's death?

Yes No

6. Was Ill Health the main factor in the teacher leaving pensionable employment?

Yes No

Section 5: Certificate

This must be signed by a responsible officer of the employing body.
I certify that all details are correct and contributions have been deducted from the salary.

1. Signature of authorised officer

2. Name of authorised officer (in capital letters)

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3. Position

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4. Telephone number (inc. STD code and extn.)

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5. Full address

Postcode

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General Data Protection Regulation (GDPR). The Department for Education (DfE) will use any information you provide in connection with the Teachers' Pension Scheme to administer and operate the scheme and pay benefits under it. This may include passing details to third parties that are involved in the administration and operation of the scheme. The DfE may also use your data for administrative purposes in line with its data protection notification. In order to fulfil its duty to protect public money, the DfE may use information it holds to prevent and detect fraud. It may also share information with other organisations that handle public funds. If there is any difference between the legislation governing the Teachers' Pension Scheme and the information in this application form, the legislation will apply. For more information on how we will use your data, go to www.teacherspensions.co.uk/public/privacy.

Please return to us at:

Teachers' Pensions,
11b Lingfield Point,
Darlington, DL1 1AX

www.teacherspensions.co.uk