



Supporting you with April submissions

When providing service for members relating to the month of April, it's important to remember that data must be split into two lines.

We've created a quick guide to support you in your submissions, whether you're on MDC or MCR.

[Learn more](#)



Get ready for the End of Year Certificate process

At the end of April we'll be sending you the contribution cash figure to your establishment's Employer Portal Data Centre Mailbox.

Please make sure to check your mailbox to ensure submissions are made in a timely manner.

[View our EOYC resources](#)

Additional Pension and Buy Out Revaluation



We'll be reaching out to confirm any members who may be impacted by recent Additional Pension and Buy Out changes.

The changes will take effect from 1 April 2024.

[Find out more](#)



Changes to the Lifetime Allowance from 6 April 2024

Due to decisions made as part of the government's spring budget in 2023, the Lifetime Allowance (LTA) will subsequently be abolished from 6 April 2024.

There'll be three new allowances replacing the current LTA process. We're currently working through the changes we need to make to our system and will update you when more information is known.

[View the new allowances](#)

FURTHER NEWS

Multi Academy Trust and Academy submission

Recently we circulated an email and a [news article](#) in our Payroll Providers Bulletin for March informing you about the correct way to submit contributions.

There are two different methods to submit, however we're still receiving some submissions under the wrong method.

Due to this, we need to move those of you who are supplying incorrectly to method two - Academy submission as of 1 April 2024.

It's important this is done otherwise submissions won't be correct, thus increasing your workload.

[Read further](#)

New to the Employer Portal?

If you're new to administering the Teachers' Pension Scheme we'd like to introduce you to the Employer Portal.

This is where data holders, which could be yourself or payroll providers, securely exchange data about pension scheme members to us.

We've some helpful resources in our full story, which you can view below.

[View resources](#)

Updating a member's National Insurance number or Date of Birth

If you've had to update a member's National Insurance number or Date of Birth, we'd like to remind you that you can only do this if you've up to date service on their record.

Any changes need to be submitted via the Employer Portal as we're unable to accept email requests.

[Read more](#)

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