**TEACHERS’ PENSION SCHEME PENSION BOARD (TPSPB)**

**Wednesday 18 April 2018 14:00-16:15 London (Sanctuary Buildings Room LG03/04)**

|  |  |  |  |  |  |  |
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|  | **Subject** | **Paper** | | **Details Lead** | | **Time** |
| 1 | Introduction | **2**  **3** | for decision  For review | * Introductions & Apologies * Agree minutes of previous meeting * Register of Interests | NM | 10 |
| 2 | Action Points | **4** | For review  For info | * As per actions log and agenda items * Update from Chairs’ forum (AP8/120717) | NM  JR |
| 3 | Service Delivery and Maintenance of Data (SD&MoD) | **5+6**  **7**  **8**  **9**  **v** | For review  For review  For info  For review  For info  For info  For info | * Dashboard + Dashboard overview * Service Delivery Report (+Gov annex ) * Complaints Dashboard * Minutes of SD&MoD sub-committee * Sub-committee chair’s update (to inc:) * MDC (NB: also TPSPB AP5/170118) * GMP * Resource requirements, including bereavement cases (SD5/210318) * Migration from RMH-paper on the day (SD2/210318) | DW  SC  DH | 20 |
| 4 | Additional Sevice Delivery items | **10** | For info | * Telephony/ data tables (AP1/181017) | SC | 10 |
| 5 | Information to Members and Comms (IM&C) | **5+6**  **11**  **12**  **v**  **13** | For review  For info  For info  For info | * Dashboard + Dashboard overview * Engagement Report * Minutes of IM&C sub-committee * Sub-committee chair’s update (to inc:) * DWP Pension Dashboard meeting * Key points from opt-out comms session * That the s/cttee is looking further at the retirement journey and collating more information for its next meeting | DT | * 20 |
| 6 | Managing Risk and Internal Controls (MR&IC) | **5+6**  **14**  **15**  **v** | For review  For info  For info  For info | * Dashboard + Dashboard overview * Finance, Risk & Audit Report * MR&IC sub-committee minutes * Sub-committee chair’s update (to inc:) * Capita’s financial ability to deliver the contract ((MR2/210318 and MR8/210318) * Sub-committee review of risks * MDC2 | JG  SC  SC | 20 |
| 7 | Additional MR&IC items | **16**  **17** | For review  For decision | * Full Risk Register (AP8/260417, AP3/170118 AP8/170118) * Annual Report & Accounts -Governance section | NB | 15 |
| 8 | Update from SAB | **v** | For info | * Key policy issues * Valuation | JR | 5 |
| 9 | AOB |  |  |  | NM | 5 |
|  |  |  |  |  |  |  |
| 10 | Commercial sub-committee update | **v** | For info | * Sub-committee chair’s update | LP | 30 |
| **Next Meeting : Wednesday 18 July 2018 – DfE, Sanctuary Buildings, London** | | | | | | |

**Key:**

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| NM - Neville Mackay (TPSPB) | JG – Jerry Glazier (s/c chair) | LP – Lee Probert (s/c chair) | DT - David Trace (s/c chair) |
| DW- Dave Wilkinson (s/c chair) | DH – David Heslop (TP) | SB – Stephen Baker (DfE) | NB - Neneh Binning (DfE) |
| SC - Sue Crane (DfE) | JR- Jeff Rogerson (DfE) |  | v - verbal update |