**TEACHERS’ PENSION SCHEME PENSION BOARD (TPSPB)**

**Wednesday 18 April 2018 14:00-16:15 London (Sanctuary Buildings Room LG03/04)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Subject** | **Paper** | **Details Lead** | **Time** |
| 1 | Introduction | **2****3** | for decisionFor review | * Introductions & Apologies
* Agree minutes of previous meeting
* Register of Interests
 | NM | 10 |
| 2 | Action Points | **4**  | For reviewFor info | * As per actions log and agenda items
* Update from Chairs’ forum (AP8/120717)
 | NMJR |
| 3 | Service Delivery and Maintenance of Data (SD&MoD) | **5+6****7****8****9****v** | For reviewFor reviewFor infoFor reviewFor infoFor infoFor info | * Dashboard + Dashboard overview
* Service Delivery Report (+Gov annex )
* Complaints Dashboard
* Minutes of SD&MoD sub-committee
* Sub-committee chair’s update (to inc:)
* MDC (NB: also TPSPB AP5/170118)
* GMP
* Resource requirements, including bereavement cases (SD5/210318)
* Migration from RMH-paper on the day (SD2/210318)
 | DWSCDH | 20 |
| 4 | Additional Sevice Delivery items | **10** | For info | * Telephony/ data tables (AP1/181017)
 | SC | 10 |
| 5 | Information to Members and Comms (IM&C)  | **5+6****11****12** **v****13** | For reviewFor infoFor infoFor info | * Dashboard + Dashboard overview
* Engagement Report
* Minutes of IM&C sub-committee
* Sub-committee chair’s update (to inc:)
* DWP Pension Dashboard meeting
* Key points from opt-out comms session
* That the s/cttee is looking further at the retirement journey and collating more information for its next meeting
 | DT | * 20
 |
| 6 | Managing Risk and Internal Controls (MR&IC) | **5+6****14****15****v** | For reviewFor infoFor infoFor info  | * Dashboard + Dashboard overview
* Finance, Risk & Audit Report
* MR&IC sub-committee minutes
* Sub-committee chair’s update (to inc:)
* Capita’s financial ability to deliver the contract ((MR2/210318 and MR8/210318)
* Sub-committee review of risks
* MDC2
 | JGSCSC | 20 |
| 7 | Additional MR&IC items | **16****17** | For reviewFor decision | * Full Risk Register (AP8/260417, AP3/170118 AP8/170118)
* Annual Report & Accounts -Governance section
 | NB | 15 |
| 8 | Update from SAB  | **v** | For info | * Key policy issues
* Valuation
 | JR | 5 |
| 9 | AOB |  |  |   | NM | 5 |
|  |  |  |  |  |  |  |
| 10 | Commercial sub-committee update | **v** | For info | * Sub-committee chair’s update
 | LP | 30 |
| **Next Meeting : Wednesday 18 July 2018 – DfE, Sanctuary Buildings, London** |

**Key:**

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| NM - Neville Mackay (TPSPB) | JG – Jerry Glazier (s/c chair)  | LP – Lee Probert (s/c chair) | DT - David Trace (s/c chair) |
| DW- Dave Wilkinson (s/c chair) | DH – David Heslop (TP) | SB – Stephen Baker (DfE) | NB - Neneh Binning (DfE) |
| SC - Sue Crane (DfE) | JR- Jeff Rogerson (DfE) |  | v - verbal update |