| AP | Action | Progress | Further Update |
|------------|--|---|--|
| AP2/100419 | Feedback to SAB: The department to consider how to best achieve a formal feedback mechanism from TPSPB to SAB. | | A standing item will be added to the SAB agenda, in the same way it has been to the TPSPB agenda, to provide the opportunity for DfE to give an update on TPSPB to SAB. CLOSED |
| AP3/100419 | Data improvement strategy: Neil Crombie to provide further information on key data measures and measurement details to the next Service Delivery and Maintenance of Data subcommittee for review (with a view to the TPSPB considering again in the future). | A paper was provided, and discussion took place, at the Service Delivery sub-committee meeting on 12 June 2019. An update to the TPSPB is scheduled for the next meeting. | Agenda item 8 at the 10 July 2019 TPSPB meeting. CLOSED |
| AP4/100419 | Data Improvement Strategy: Consideration to be given to issues particular to local Authorities, and any specific Wales dimension at the next SD&MoD sub-committee meeting. | As above. | CLOSED |
| AP5/100419 | Welsh Government: Officials from the Welsh government might be invited to attend or observe the TPSPB. Officials are to consider this further and report back to the Board. | JR advised that officials from the Welsh Government sit on the Scheme Advisory Board and that his team hold regular keeping in touch meetings with those officials. | JR to continue to raise issues during discussions with colleagues in the Welsh Government when he meets with them, and update the TPSPB as and when. CLOSED |
| AP6/100419 | Annual Executive Summary: The Board agreed that the long paper could now be shared with ministers and the short version published on TP's website. | | Long version circulated to Ministers and other key stakeholders on 17 April 2019. Short version sent to TP on 16 April 2019 - to be posted onto the news area of the website, and added to the governance section. CLOSED |

| AP | Action | Progress | Further Update |
|-------------|---|---|---|
| AP7/100419 | CEM Benchmarking: All Board members to have sight of the report. | | Secretariat circulated by email on 12 April 2019. |
| | | | CLOSED |
| AP8/100419 | CEM Benchmarking: John Simmonds from CEM to be invited to a future TPSPB meeting to present the key findings and draw out the high and low points of the report. | John Simmonds not available for the July 2019 meeting. | John Simmonds has accepted an invitation to attend the TPSPB meeting on 23 October 2019. CLOSED |
| AP9/100419 | Funding consultation response & Valuation Report: Links to the consultation response and valuation report to be circulated to Board members. | | Secretariat circulated by email on 11 April 2019. CLOSED |
| AP10/100419 | Handling McCloud issues: How to handle McCloud related issues in the sub-committee arena to be discussed at the annual meeting of sub-committee chairs on 17 July 2019. | | Agenda item 5 at the sub-committee chairs meeting on 17 July 2019, when JR/NM will be in a position to explain how DfE/TP plan to handle the project. CLOSED |
| AP11/100419 | Commercial s/c minutes: Board members felt it would be useful for all of them to have sight of the Commercial s/c minutes. | Secretariat to liaise with Commercial Project team and arrange for circulation. | Minutes from 10 April meeting circulated on 17 April 2019. CLOSED |