General Data Protection Regulation (GDPR). The Department for Education (DfE) will use any information you provide in connection with the Teachers' Pension Scheme to administer and operate the scheme and pay benefits under it. This may include passing details to third parties that are involved in the administration and operation of the scheme. The DfE may also use your data for administrative purposes in line with its data protection notification. In order to fulfil its duty to protect public money, the DfE may use information it holds to prevent and detect fraud. It may also share information with other organisations that handle public funds. If there is any difference between the legislation governing the Teachers' Pension Scheme and the information in this application form, the legislation will apply. For more information on how we will use your data, go to www.teacherspensions.co.uk/public/privacy.

You can contact us at:
Teachers' Pensions,
11b Lingfield Point,
Darlington, DL1 1AX
www.teacherspensions.co.uk

Pensions on divorce and dissolution: Administration charges

In common with other pension schemes, charges are made for the administration of Pension Sharing orders and agreements. All charges must be paid in full before the period for implementing the Pension Sharing order/agreement commences. The charges are within the guidelines issued by the Pensions and Lifetime Savings Association and are subject to review.

Please note that payment of any Pension Sharing or Earmarking charges should not be made until an invoice for the relevant amount has been issued by Teachers' Pensions.

VAT must be added to all charges.

If for any reason payment is not made within 1 year of invoicing, the charge will be increased in line with inflation.

Only one administration fee will apply in respect of either or both the 'Teachers' Pension Scheme 2010' (Final Salary) or the 'Teachers’ Pension Scheme 2015’ (Career Average).

Pension Sharing Charges

Pre-court order
Please note payment is required before the details are issued. We will therefore write to you, enclosing an invoice for the cost.

Request for transfer value (CETV): £184
This will be charged:
• for any request received less than 12 months after the date of issue of the last CETV;
• in all cases where the scheme member has retired;
• in all cases where the request is made less than 12 months before scheme member’s normal pension age, or when the scheme member has already reached that age.

Any further requests for information (depending on difficulty and work involved): £84

Court order received (all cases): £2,500
This charge includes:
• Checking order; liaison including correspondence with other parties; appeals; completing appropriate discharges;
• Updating computer system; HMRC checks and procedures;
• Creating a record for the former spouse or civil partner member;
• Ongoing cost of administration for life.

Additional Miscellaneous costs
Any further requests for information (depending on difficulty and work level involved): £84

Any charges by third parties, e.g. for obtaining actuarial advice: £ As applicable

Earmarking Charges

Request for transfer value (CETV): £184
This will be charged:
• for any request received less than 12 months after the date of issue of the last CETV;
• in all cases where the scheme member has retired;
• in all cases where the request is made less than 12 months before scheme member’s normal pension age, or when the scheme member has already reached that age.

Any further requests for information (depending on difficulty and work involved): £84

We reserve the right to charge additional costs for extra work, in particularly complex cases. Additional costs will be charged at an hourly rate.

Handling the Earmarking Order: £250
Setting up a record of a deferred maintenance order and for recording subsequent changes.

Paying the Earmarked Pension
Paying pension subject to earmarking order: £500
Changes made in respect of changes in circumstances: £55

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Only one administration fee will apply in respect of either or both the ‘Teachers’ Pension Scheme 2010’ (Final Salary) or the ‘Teachers’ Pension Scheme 2015’ (Career Average).