

# Teacher's Pensions Cookie Preferences

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Manage your members' pensions, perform key tasks and stay up to date with Scheme information.

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Web maintenance will take place on Sunday 28 April. We apologise for any inconvenience.

## MDC submissions

Our Frequently Asked Questions below will help you answer many of your common questions about submitting your MDC data.

Open all FAQs

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### Frequently Asked Question 1: Do I still need to complete the Monthly Contributions Return?

Answer:

Yes - all employers who are now providing Monthly Data Collection (MDC) returns including contributions amounts must continue to provide us with the monthly contributions tiered breakdown slip by 7th of each month.

The MDC contributions data is not being utilised to allow Teachers' Pensions to reconcile back to your payment at this time. We'll notify employers of any changes to the existing process with contributions breakdown slips well in advance of any future changes.

### Frequently Asked Question 2: How should I submit data as a Multi Academy Trust MAT?

Answer:

Files uploaded to the Employer Portal can either be submitted under the individual establishment number or can use the 751 MAT number data centre. However, the individual establishment number should be used against each line of service within the file.

### Frequently Asked Question 3: How should I submit data as a Payroll Provider?

Answer:

Any files uploaded to the Employer Portal should use the 750 payroll provider number data centre. However, the individual establishment number should be used against each line of service within the file.

### Frequently Asked Question 4: I went live on Monthly Data Collection (MDC) after May 2017 why would I need to provide service information for the full year?

Answer:

If you have gone live into MDC part way through a financial year, you will need to provide service information for the full year. Backdated service would only need to be provided for those months not covered through your MDC submissions.

### Frequently Asked Question 5: If I went live on Monthly Data Collection (MDC) from May 2017, do I need to provide service information for the full year?

Answer:

No, If you have any periods not covered by your MDC returns, you'll need to provide this service information by providing a backdated MDC file. The option to complete an ASR is no longer available.

### Frequently Asked Question 6: What does the column 'record type' mean?

Answer:

An 'A' (add) must be inputted for all employees each month. This includes new starters. 'U' (update) must only be inputted when providing retrospective service updates.

### Frequently Asked Question 7: How should I record supply teachers who are not paid in the same month as they worked?

Answer:

Service has to be recorded as "when worked" and not "when paid". If a member worked in January but didn't put a claim in until February, January's MDC file would need to be recorded as an 'Add' line with all days excluded. When the earnings were known in February an 'update' line would need to be included for January showing the amount paid. This will then update the member's record with the correct service.

## Forms

Looking for a Form? Our forms page has everything you'll need to get started.

 [Forms](#)

## Calculators

See how members pensions are built and explore the available options.

 [Calculators](#)

## FAQ's

Find the answers with our range of Frequently Asked Questions.

## Related Information

[Employer Portal](#)

[Answer a question](#)



## Latest News

The latest policy updates and announcements about the scheme and the news that affects it:

[Help shape your experience by taking this short survey](#)

[We've made updates to the MCR template](#)

[Multi Academy Trust and Academy submission](#)

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