

# Teachers' Pensions Cookie Preferences

We use cookies to give the best experience on our site. Some essential cookies are needed to make the site work and we'd also like to set some additional ones to understand how you use the site, when accessed directly or via a third-party site, to help us improve the usability and services available. You can control these by clicking 'Manage Cookies'. Information on the cookies we use can be found on our [privacy page](#).

[Manage Cookies](#)[Accept All Cookies](#)[For Members](#) [For Employers](#)[Member Registration](#) [Log in](#)**Teachers' Pensions** | **For Employers**[Resources](#) [Training](#) [Videos](#) [FAQs](#) [Calculators](#) [Forms](#) [News](#)[Advising members](#)[Managing members](#)[Member retirement](#)[Scheme changes](#)[Employer Portal](#)[Administration](#)[Contributions](#)[Calculating contributions](#)[Types of contributions](#)[Arrears of contributions](#)[Non pensionable pay](#)[End of Year Certificate](#)[Flexibilities](#)[Tax and National Insurance](#)[User Guides and Forms](#)[MCR](#)

## User Guides and Forms



Please ensure you have followed the appropriate guide for your system before you upload your Monthly Contributions Breakdown form (payslip). This contains information on the process and the format of the file to be uploaded to the Employer Portal.

### Contributions templates instructions

- > [Contributions breakdown Employer Portal template instructions - Excel 2003 \(PDF, 174 KB\)](#)
- > [Contributions breakdown Employer Portal template instructions - Excel 2007 \(PDF, 174 KB\)](#)
- > [Contributions breakdown Employer Portal template instructions - Excel 2010 \(PDF, 174 KB\)](#)

### Tiered Contributions forms and factsheets

- > [Implementing tiered contributions factsheet \(PDF, 196 KB\)](#) A guide to the tiers and salary bands that will be in place from April 2024 and what you need to do.
- > [Member factsheet \(PDF, 196 KB\)](#) Share this factsheet with your employees to keep them updated about the changes.

### End of Year Certificate templates

The templates are available for download in the Employer Portal. If you need guidance or resources for this process you can find them below:

- > [Guide \(PDF, 143 KB\)](#)
- > [Information for auditors \(PDF, 76 KB\)](#)
- > [TP05 24/25 document \(DOCX, 91 KB\)](#)
- > [TP05 23/24 document \(DOCX, 90 KB\)](#)

## Related Information

- > [Employer Portal](#)
- > [Answer a question](#)

## Latest News

The latest policy updates and announcements about the scheme and the news that affects it:

- > [Important information about Additional Voluntary Contributions](#)
- > [End of Year Certificate](#)
- > [Missing service](#)
- > [More News](#)

[> TP05 22/23 document \(DOCX, 90 KB\)](#)

[> TP05 21/22 document \(DOCX, 89 KB\)](#)

[> TP05 20/21 document \(DOCX, 90 KB\)](#)

Last Updated: 15/05/2025 14:09

## Forms

Looking for a Form?  
Our forms page has  
everything you'll  
need to get started.

[> Forms](#)

## Calculators

See how members  
pensions are built  
and explore the  
available options.

[> Calculators](#)

## FAQ's

Find the answers  
with our range of  
Frequently Asked  
Questions.

[> FAQs](#)

## Follow us on social media

Find us on social media to get the latest news and announcements from Teachers' Pensions



[> Like us on  
Facebook](#)



[> Join us on LinkedIn](#)



[> Follow us on X](#)



[> Subscribe to our  
YouTube channel](#)

[Contact Us](#) [Glossary](#) [Legal](#) [Privacy](#) [Security](#) [Accessibility](#) [Site Map](#) [Links](#) [Governance](#) [Department for Education](#)

Copyright © Teachers' Pensions 2025 All rights reserved. Pension Scheme Registry Number 10005209 (2010 scheme and earlier); and 10276733 (2015 scheme)