

# Teacher's Pensions Cookie Preferences

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- Lifestyle
- Resources
- Videos
- FAQs
- Calculators
- Forms
- News

- New starter
- Working life
- Planning retirement
- Once retired
- Scheme changes
- My Account

Scheme membership
Working life
Taking a break
Planning retirement
Once retired
P60
Payslips
Re-employment
Divorce and Pension credit members
Bereavement and family benefits
Family benefits
Nominations
Informing Teachers' Pensions when someone passes away
My Pension Online (MPO)
Your Benefit Statement
Top 10

We're experiencing high levels of contact, we appreciate your patience at this time.

## Informing Teachers' Pensions when someone passes away

We're very sorry for your loss. Here're the answers to some frequently asked questions about the process of informing us to help you along the way.

Open all FAQs

Close all FAQs

Frequently Asked Question 1: How do I inform Teachers' Pensions when a member has died?

Answer:

The easiest way to notify us of a death is to complete our **online form**. Alternatively, call our contact centre on 0345 606 6166 (8.30am - 6:00pm, Monday to Friday). If you decide to call us an operator will take some details and send you an application for death benefits to complete and return to us. This form can also be downloaded from our **website (PDF, 928 KB) (This link opens in a new window)**. This form needs to be completed in all cases, even if you believe that there aren't any benefits to pass on.

If a completed application form isn't received we'll not be able to process benefits. If a death grant is not paid within two years of being notified of a death, when the death grant is paid it'll be subject to a tax charge. This could be as much as 45% of the death grant. You may need to apply for Probate which can take some time to arrange, therefore, it is important to start the process as soon as possible.

### Frequently Asked Question 2: What happens next?

Answer:

The quickest way to apply for your benefits is by using our online form. Once you've submitted the online notification of death, we'll contact you with details about our secure portal where you can complete the application for death benefits and upload the documentation and certificates needed to complete the

Transitional Protection	process. If you'd prefer to apply via mail, please complete our <a href="#">paper form (PDF, 928 KB)</a> (This link opens in a new window). We'll confirm details of any benefits due in writing regardless of which method you decide to complete.
Local Government Pension Scheme	We may need to verify information about the deceased member's service and salary with their employer before this is possible. If there are any payments to be made, we'll contact you and any other beneficiaries outlining any benefits that are due to each party.
Valuation	In the case where the deceased member was receiving a pension, if there has been an overpayment, we'll confirm the amount that will need to be returned to us. Similarly, we'll confirm if there is a residue of pension owed.
Secure chat	
WhatsApp	If a completed application form isn't received we'll not be able to process benefits. If a death grant isn't paid within two years of being notified of a death, when the death grant is paid it'll be subject to a tax charge. This could be as much as 45% of the death grant. You may need to apply for Probate which can take some time to arrange, therefore, it's important to start the process as soon as possible.

### Frequently Asked Question 3: I have Power of Attorney (POA) for a member of the Teachers' Pension

Answer:

To ensure you have the appropriate type of Power of Attorney to enable it to be registered with Teachers' Pensions please **send it to us** or provide the YouGov website code where we'll be able to access the details.

### Frequently Asked Question 4: I used the Tell Us Once service, does this not cover Teachers' Pensions

Answer:

Teachers' Pensions don't participate in the Tell Us Once service, instead we receive disclosure of death registration information (DDRI) from the registrars general for England and Wales, Scotland and Northern Ireland. But as this may take some time to come through to us, we urge you to contact us as soon as possible following the death of a member.

### Frequently Asked Question 5: What does DDRI mean?

Answer:

The DDRI service stands for the disclosure of death registration information and allows us to receive information about the death of members.

As part of the process, we may issue a physical declaration form where potential matching information is received. This is to ensure there haven't been any changes to individual circumstances in relation to members. The purpose of requesting a signature is to avoid fraudulent activity to protect members and their families. For more information, please [visit the gov.uk website](#) (This link opens in a new window).

We understand it can be upsetting for some people to receive but unfortunately to comply we need you to respond within 28 days of receiving the letter. Failure to do so, could mean pension payments will be stopped and that there may be an overpayment of pension which will need to be recovered.

### Frequently Asked Question 6: I've been asked by HMRC to provide the amount of pension and tax paid

Answer:

Once we've received all the relevant information from you, we'll write to confirm these figures for your records.

If you have any questions, please don't hesitate to contact us.

## Forms

Ready to apply? Our forms page has everything you'll need to get started.

## Calculators

Get an insight into how your pension is built and explore your options.

[➤ Calculators](#)

## FAQ's

Find the answers with our range of Frequently Asked Questions.

[➤ FAQs](#)

## Related Information

[➤ My Pension Online](#)

[➤ Register](#)



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