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Manage your members' pensions, perform key tasks and stay up to date with Scheme information.

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Starters and leavers - update

Teachers' Pensions has recently taken over the responsibility of informing members of their rights and options when they start or leave the Teachers' Pension Scheme.

This process involves ensuring members receive bespoke information regarding their circumstances directly from us. We're able to contact all members where they have an MPO account, or if we hold an email address for them. Unfortunately if we don't have either, then it will still remain your responsibility to provide this advice to your employees.

Information regarding joining and leaving the Scheme, will be sent to those members who:

- are Newly Qualified Teachers
- are members transitioning to the Career Average arrangement
- have changed employer
- have re-entered teaching*
- have left eligible service in the Scheme or opted out

*Please note, if you're on boarding to MDC mid year and have not yet provided the service and salary back to the previous April, this will create a break in service in your member's record and they'll receive a re-entrant pack. Therefore you must ensure you provide the back dated service to the previous April.

The monthly My Pension Online (MPO) Report informs you of which members do not hold a MPO account. We'd encourage you to check this on a monthly basis via the [Employer Portal](#) and encourage your members to register. We'll provide you with the necessary materials including email templates to help your members [sign up](#).

If you'd like to see what information the member will receive (and the resources you can use for your employees), you'll find examples on our [website](#).

Please be aware that the packs are issued to members based on the information provided by you. Therefore, it's crucial that the information you provide to Teachers' Pensions is correct and submitted in a timely manner.

Related Information

[➤ Employer Portal](#)

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Latest News

The latest policy updates and announcements about the scheme and the news that affects it:

[➤ We've made updates to the MCR template](#)

[➤ Multi Academy Trust and Academy submission](#)

[➤ Contributions drop-in session](#)

[➤ More News](#)

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