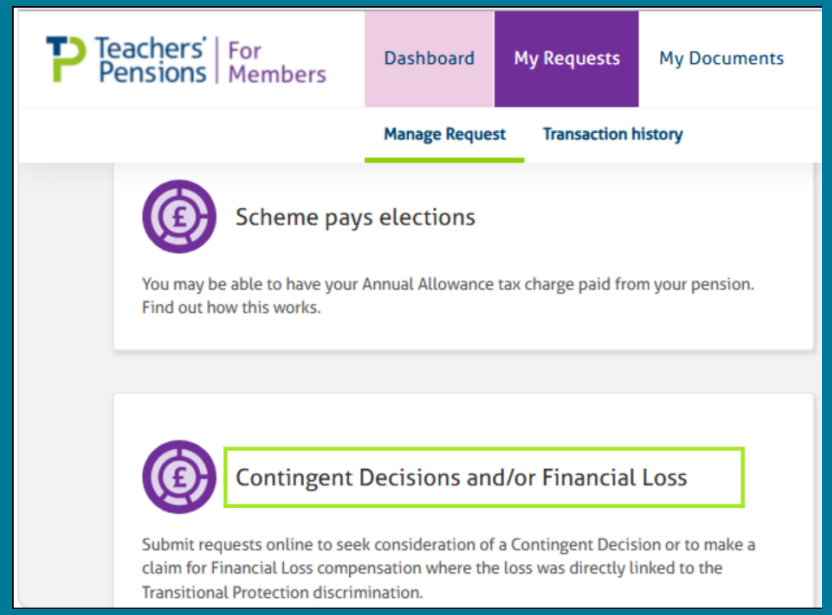


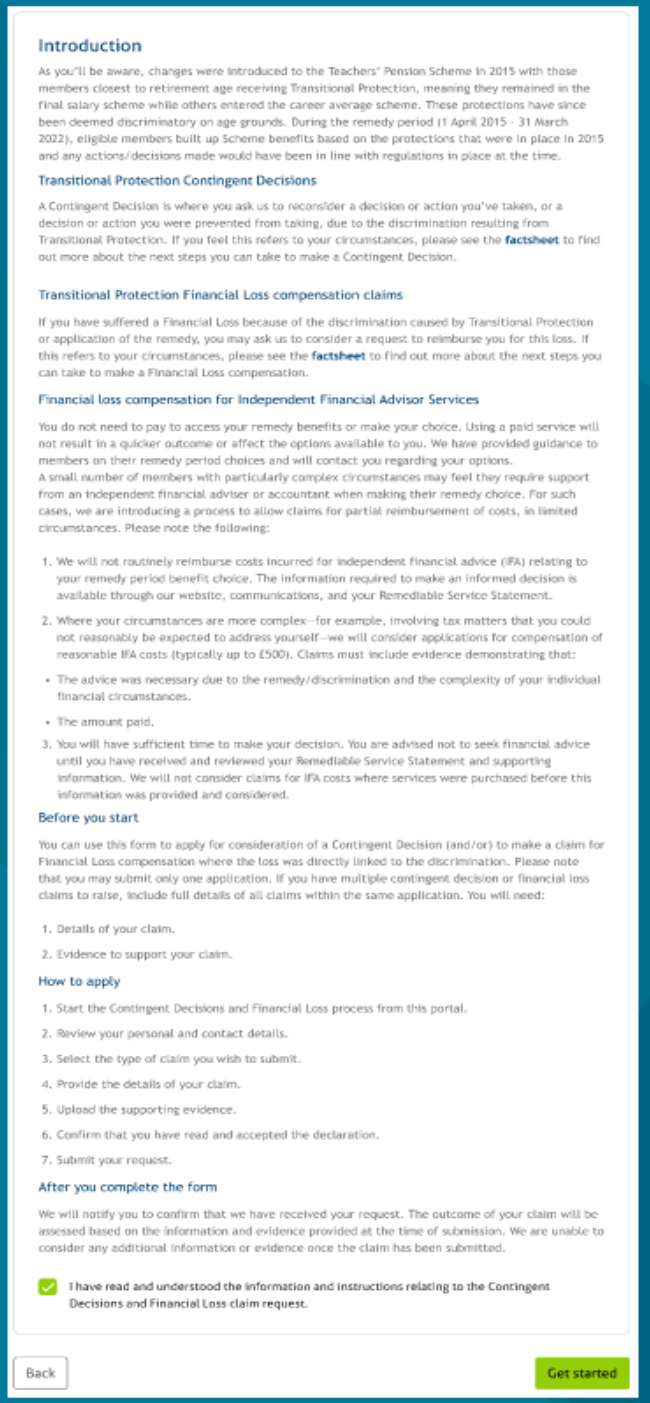
Teachers' Pensions

My Requests - Contingent Decision & Financial Loss

Contingent Decision and/or Financial Loss

- To start a 'Contingent Decision and/or Financial Loss' application:
- Log in to My Pension Online (MPO).
- From the top navigation menu, select 'My Requests'.
- Ensure you're on the 'Manage Request' tab.
- Scroll down and click on the relevant application.
- Before starting your request, carefully read the information relating to claims.
- Then, tick the checkbox to confirm that you have read and understood the guidance. Once completed, select 'Continue' to proceed with your request.

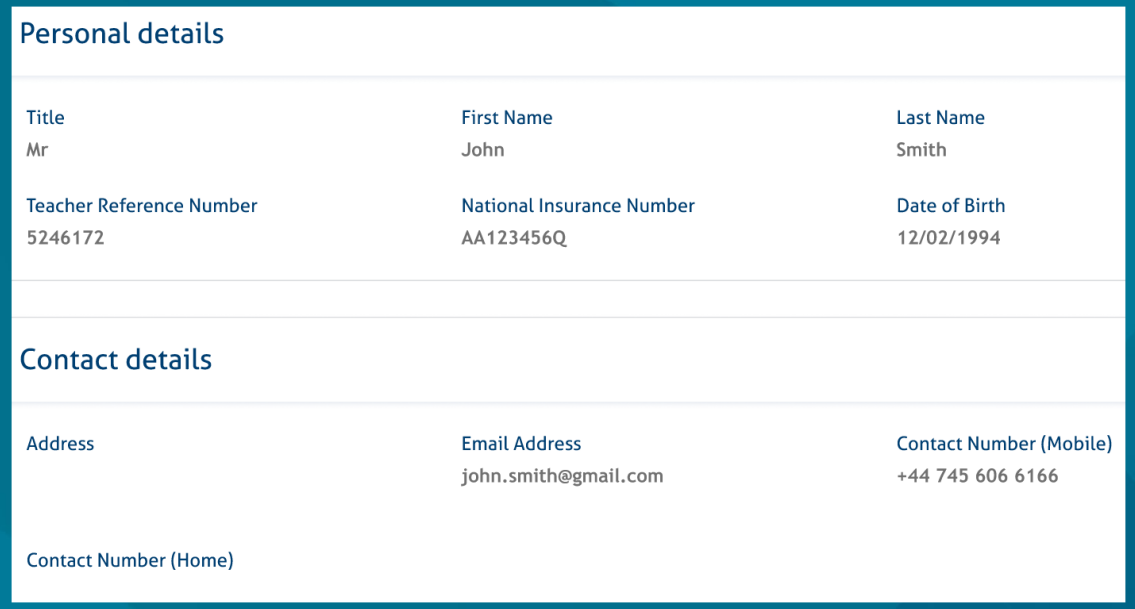


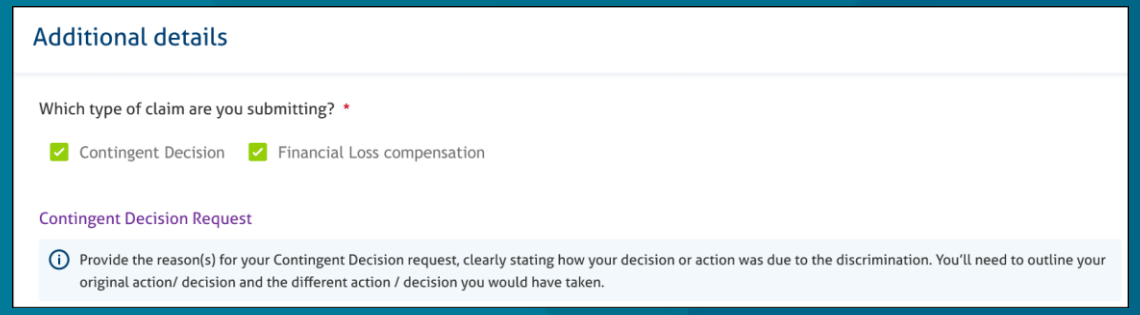


Contingent Decision and/or Financial Loss

Step 1: Starting your application

- You should review your personal and contact details carefully. If any of the information displayed is incorrect, update it through 'My profile'.
- Once you have updated your details, return and restart your request.
- You should confirm whether you are submitting a Contingent Decision and/or a Financial Loss claim. Then, complete the required details for your selected claim type.





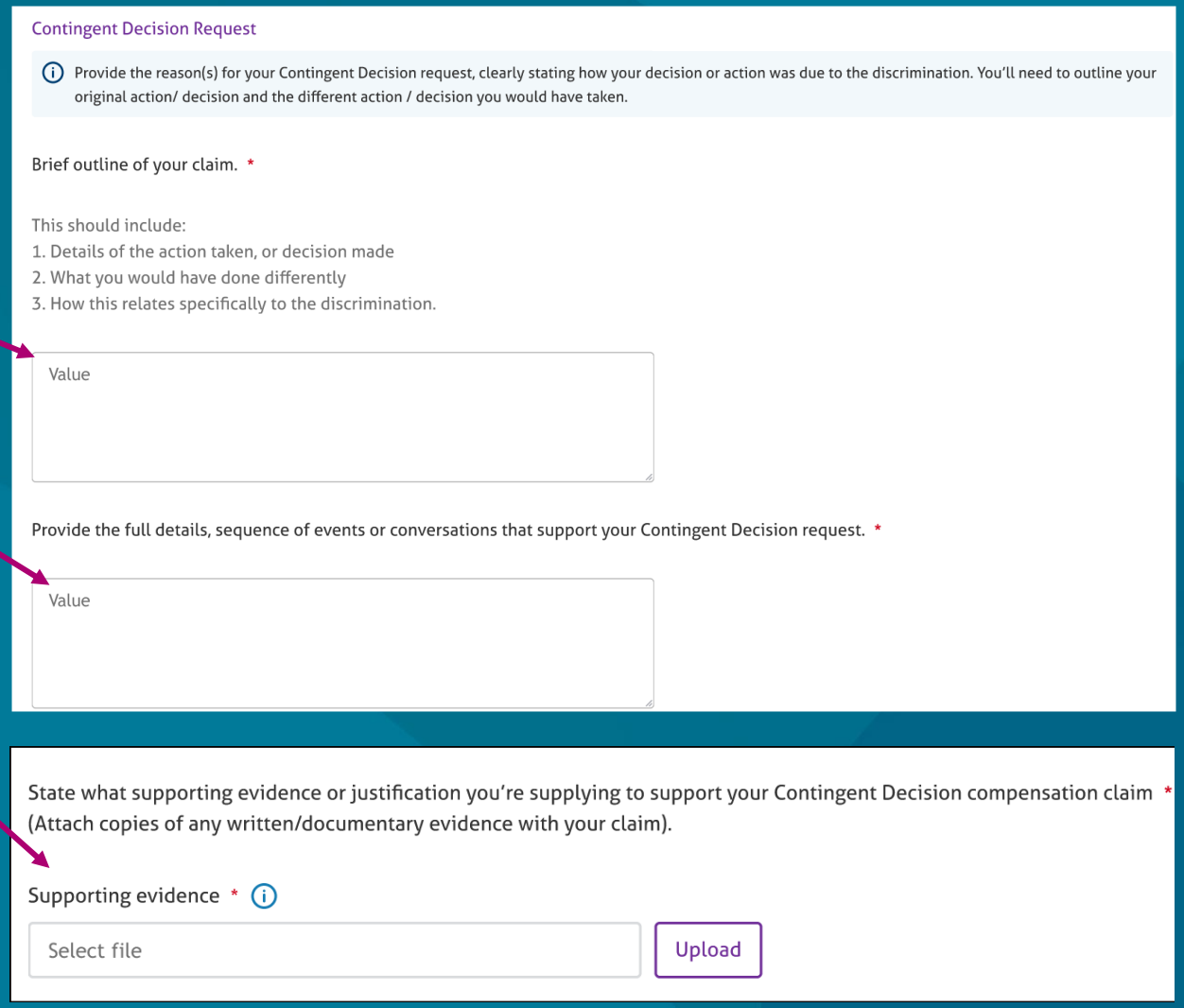
Contingent Decision and/or Financial Loss

Teachers' Pensions

Step 2: completing your form

Contingent Decision

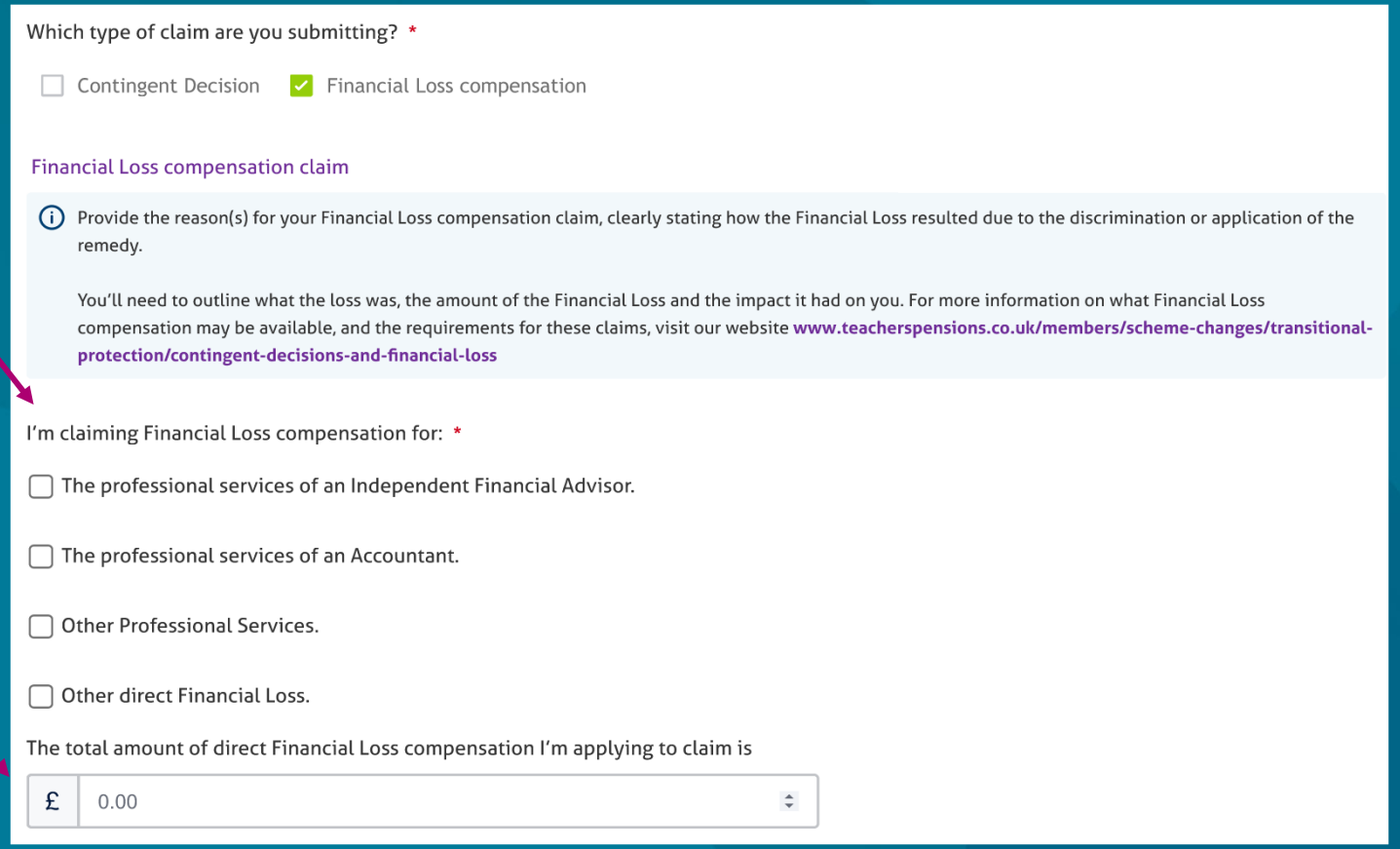
- You need to provide the reason for your request, including how a discriminatory decision or action affected you and what different decision or action would have resulted in a different outcome.
- You need to provide the events or conversations that support your request.
- You then need to attach any supporting evidence relevant to your request.



Contingent Decision and/or Financial Loss

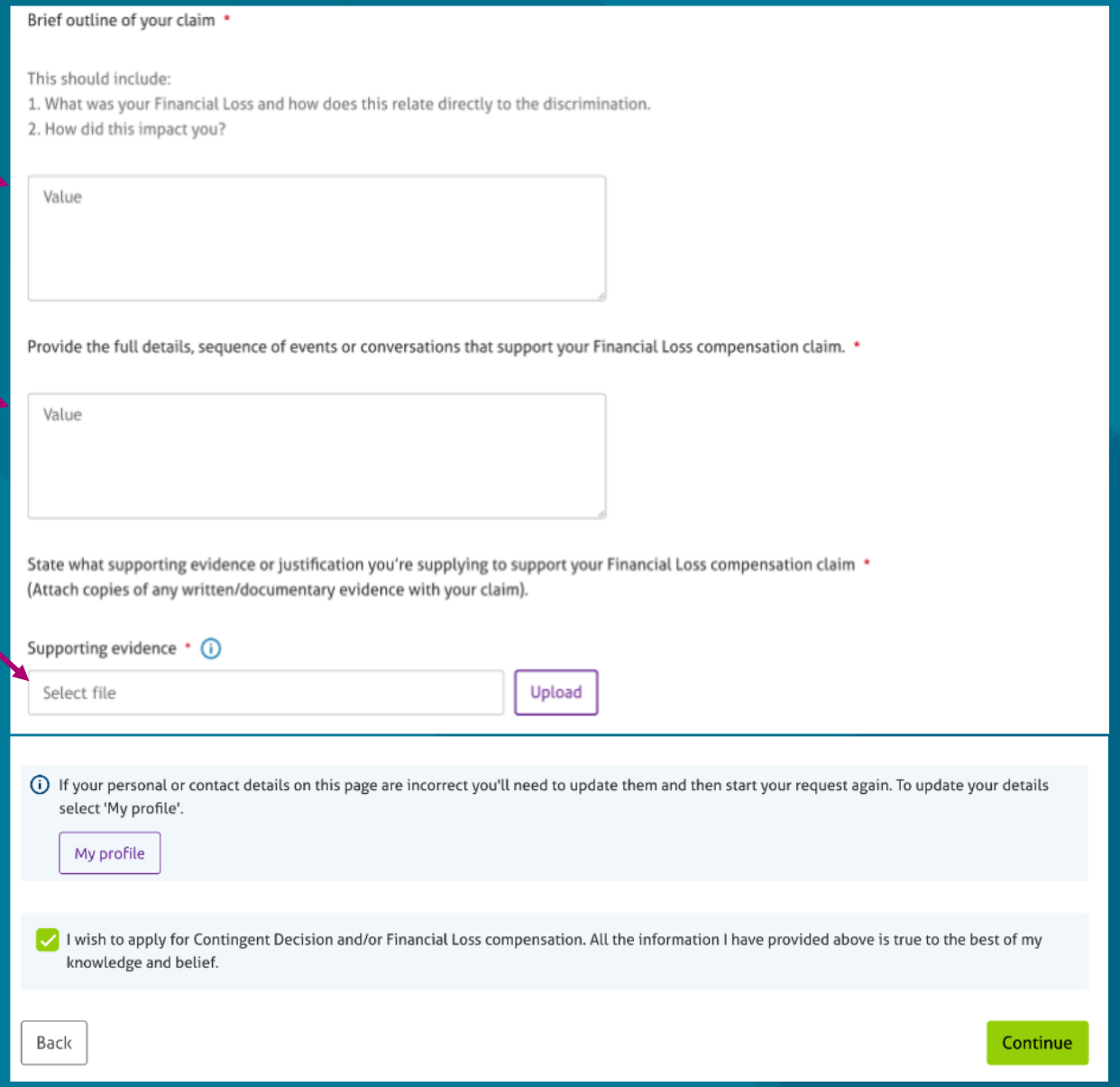
Financial loss compensation

- You'll need to select the type of Financial loss claim you want to submit.
- Then, enter the total amount of financial loss compensation you are claiming.



Contingent Decision and/or Financial Loss

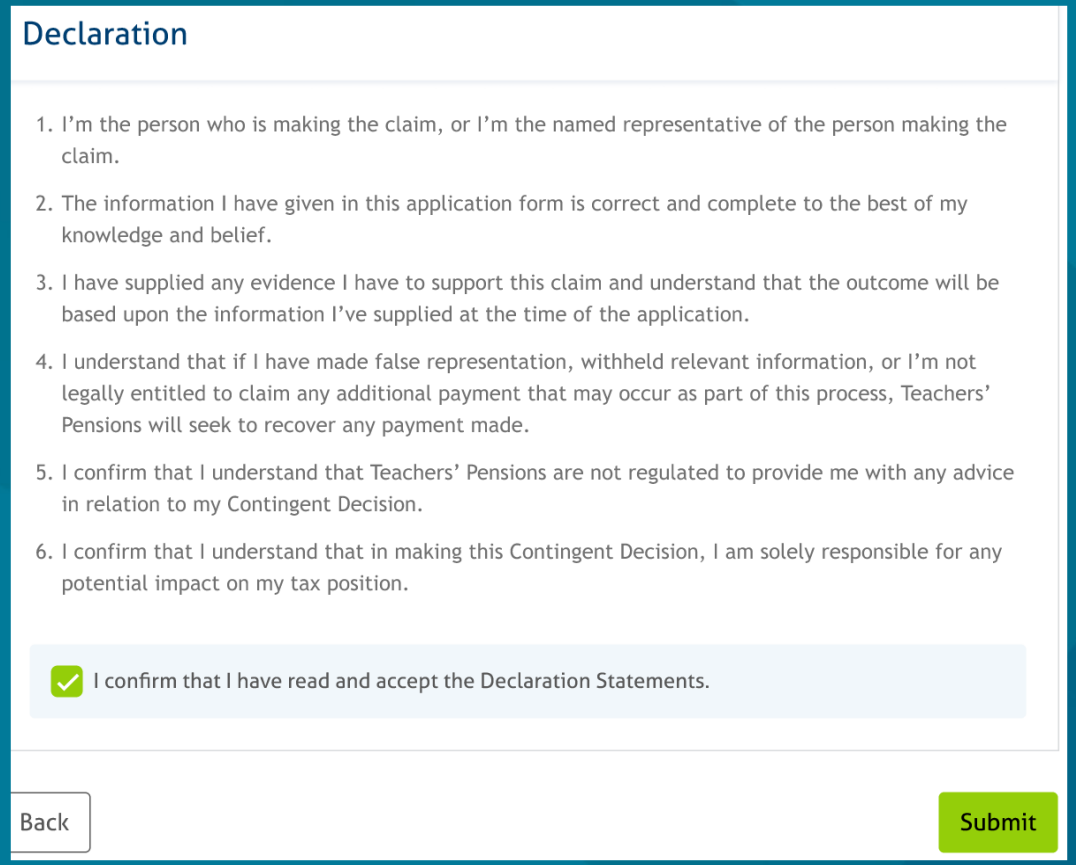
- You need to provide the reason for your Financial Loss claim, including how a discriminatory decision or action affected you.
- You need to provide details of the events or conversations that support your claim.
- You then need to attach any supporting evidence relevant to your claim.
- After entering the details, you should select the checkbox to confirm that the information provided is accurate and complete.
- Then, click 'Continue' to proceed with your request.



Contingent Decision and/or Financial Loss

Step 3: Declaration

- You need to review all the Declaration Statements carefully.
- Once you have reviewed and understood all the declarations, select the checkbox to confirm that you agree with the statements provided.
- Click 'Submit' to proceed with your application.



Contingent Decision and/or Financial Loss

Step 4: Application submitted successfully

- After your request has been submitted, a reference number will be generated.
- You can use this reference number to track the status of your request in ‘My requests’ > ‘Transaction history’.

