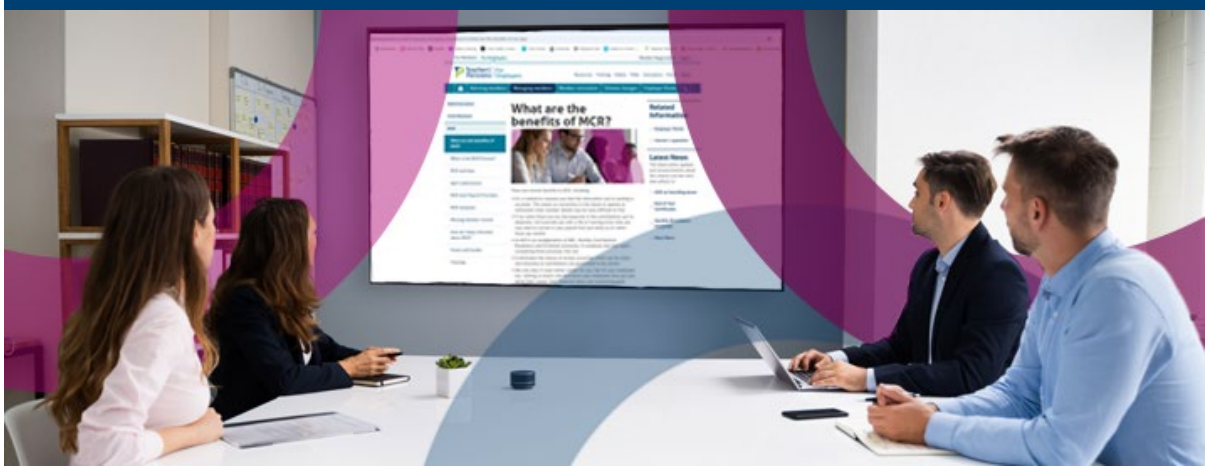
Teachers' Pensions Payroll Bulletin



MCR on-boarding pause

We've previously advised that we'd be pausing MCR on-boarding from 1 April 2025. However, after listening to your feedback and reviewing progression, we've decided to continue MCR on-boarding.

Find out how you can start your on-boarding journey

Neonatal Care leave and Carer's leave

From 6 April 2025, new legislation was passed to introduce a new type of statutory or family leave for parents whose baby is in intensive care, called Neonatal Care leave. It applies to parents of children born on or after 6 April 2025 and allows a parent up to 12 weeks paid leave.

Carer's leave was introduced on 6 April 2024, and unlike Neonatal Care leave, it's unpaid.

To find out more about the different types of leave and what a member may be entitled to, and how to record their pay on your monthly submissions, read our full story.

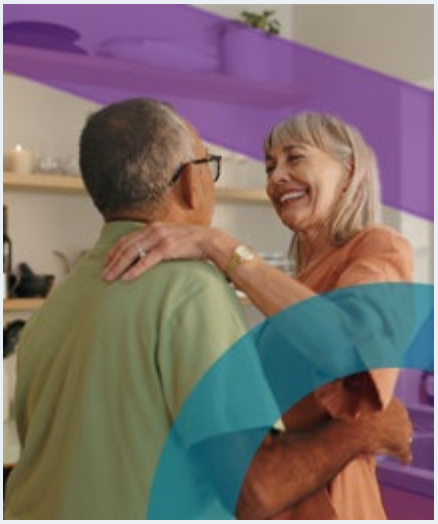
Neonatal Care leave and Carer's leave full story

Monthly Breakdown templates - Member contributions

The Monthly Breakdown template has recently been updated in the Employer Portal to account for the latest tiered member contributions information. This'll only be needed for submissions from April 2025 onwards.

We'd also like to remind you that 'Added Pension' shouldn't be included in the tier total for member data submissions.

Read more about how to complete the Monthly Breakdown template



Retirement applications

If you've any members wanting to retire in September, remind them they need to apply for their retirement now.

Please complete your part of any applications as soon as you receive them, to prevent any delays.

If the member works for a Multi Academy Trust and wants to retire from all positions, they'll need to complete retirement applications for each employer they work for.

Learn more about the retirement application process

FURTHER NEWS

End of Year Certificates (EOYC)

The 2024/25 financial year EOYC has begun, and you should've received your cash figure in your Employer Portal. Please let us know if you haven't received it.

This year's unaudited EOYC needs to be returned by 30 May.

We're also currently conducting a review of outstanding EOYCs for previous financial years. If you receive a request from us, this needs actioning immediately.

If you don't provide an EOYC, this may be reported to the Pensions Regulator.

Help shape your experience by taking a ten-minute survey

Each year we work with the Institute of Customer Service (ICS), who are a benchmarking organisation, to better understand the service received by you. Take

the time to complete this survey to help us make improvements.

It's anonymous and will take approximately ten minutes to complete.

Complete the survey

Importance of your MCR submission reflecting your payroll system

Please ensure your MCR submission reflects what has appeared in your payroll system.

If payments don't align, it nullifies your submission that month.

Read more about your MCR submissions

OTHER NEWS

Employer Secure Messaging

We want to encourage you to start using Employer Secure Messaging as a way of contacting us. If you haven't used it before, our full story includes more information on its benefits, a link to our guides and FAQs. There's also an overview of specific email addresses still in use, should you need them.

Discover more about Employer Secure Messaging

Training update

Read our monthly training update

MCR surgery | Employer webinars | Employer drop-in

www.teacherspensions.co.uk

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Pension Scheme Registry Number 10005209 (2010 scheme and earlier); and 10276733 (2015 scheme)

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