



Changes to Multi-Factor Authentication (MFA)

To better protect Employer Portal accounts, all account holders will soon need to use Multi-Factor Authentication (MFA) when accessing the Portal. MFA adds extra security by requiring a password plus a second verification method. Due to increased fraud, email verification is being removed. You'll be able to choose SMS text or an Authenticator app instead. If you wish to use SMS, please make sure your mobile number is added to your Portal contact details. You can manage these and MFA settings directly in the Employer Portal.

[More on MFA options](#)



TCS Employer Portal registration and training

In April the new administrator, Tata Consultancy Services (TCS), launched the new Employer Portal for employers and payroll providers to register, ready for when the service transitions later this year.

They'll be sending registration invites out to primary contacts and payroll providers over the next month from info@teacherscorp.co.uk.

Additionally, TCS will be offering training sessions to go through the new Portal and processes in the coming months.

[How to register](#)



MAT and Academy monthly submissions - a reminder

Academies and Multi Academy Trusts (MATs) can submit monthly MCR/MDC data in one of two ways. They can either submit **one combined file and payment** or **separate files and payments for each academy**.

If you work with a MAT or an Academy, please review their chosen method to ensure files, breakdowns and payments match. Our MCR and MDC factsheets are available to help.

More information on the different options can be found in our news story.

[Read our factsheets](#)



Local Authority payment reminder

If you work with a maintained school, their submissions and payments must be made by the Local Authority, as they are the employer, not directly from you. Payments sent to us that aren't from the Local Authority cause delays while refunds are processed. If you have questions or issues, **get in touch**.

[Learn more about April reporting](#)

ADMINISTRATION REMINDERS

Unaudited EOYC due soon

The first deadline for this year's unaudited End of Year Certificate (EOYC) is approaching. The 2025/26 cash contributions figure should have been sent to the Employer Portal data centre mailbox for any establishments you work with. The deadline for submitting the unaudited EOYC is 29 May 2026. Visit the EOYC webpage and guidance notes for full details on how to complete the return.

[Get help with the EOYC](#)

April submission reminder

We're finding that some establishments aren't completing their April submissions correctly. Members' service must be split over two lines to ensure service is reported accurately across the correct tax year. This applies to both MDC and MCR submissions. Examples and guidance are available on our MDC and MCR webpages and in our FAQs.

[Learn more on submissions](#)

TRAINING REMINDERS

Webinars

Join our free, interactive webinars to boost your knowledge of the Scheme from your own desk. Sessions last 30-90 minutes, can be joined on a computer or phone, and are led by our Employer Relationship Managers. You'll get practical guidance, expert insights, and the chance to ask questions.

[Sign up today](#)

MCR/MDC Surgery

Join our next MCR/MDC Surgery on 26 May 2026 at 11.00am. This interactive session lets you ask your MCR and MDC questions directly to the team. Submit questions when you register so we can tailor the session with practical examples. Register now to secure your place.

[Register onto a surgery](#)

Employer drop-in

Join our [employer drop in sessions](#), they're open to all employers and payroll providers and offer a great opportunity to hear the latest updates, put your questions to the team and connect with other employers. Please submit any questions when registering so we can prepare fully.

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