



Changes to Multi-Factor Authentication (MFA)

To better protect employer accounts, all employers will soon need to use Multi-Factor Authentication (MFA) when accessing the Employer Portal. MFA adds extra security by requiring a password plus a second verification method. Due to increased fraud, email verification is being removed. You'll be able to choose SMS text or an Authenticator app instead. If you wish to use SMS, please make sure your mobile number is added to your Portal contact details. You can manage these and MFA settings directly in the Employer Portal.

[More on MFA options](#)



New Employer Portal registration and training

In April the new administrator, Tata Consultancy Services (TCS), launched the new Employer Portal for employers to register, ready for when the service transitions later this year.

They'll be sending registration invites out to Primary Contacts over the next month from info@teacherscorp.co.uk.

Additionally, TCS will be offering training sessions to go through the new Portal and processes in the coming months.

[How to register](#)



MAT and Academy monthly submissions - a reminder

Academies and Multi Academy Trusts (MATs) can submit monthly MCR/MDC data in one of two ways. You can either submit **one combined file and payment** or **separate files and payments for each academy**.

Please review your chosen method to ensure files, breakdowns and payments match. Our MCR and MDC factsheets are available to help.

More information on the different options can be found in our news story.

[Read our factsheets](#)



Local Authority payment reminder

If you're a maintained school using a payroll provider, your submissions and payments must be made by your Local Authority, as they are the employer. Payments sent to us that aren't from the Local Authority cause delays while refunds are processed. If you have questions or issues, [get in touch](#).

[Understand your payments](#)

ADMINISTRATION REMINDERS

Unaudited EOYC due soon

The first deadline for this year's unaudited End of Year Certificate (EOYC) is approaching. Your 2025/26 cash contributions figure should now be in your Employer Portal data centre mailbox. The deadline for submitting your unaudited EOYC is **29 May 2026**. Visit the EOYC webpage and guidance notes for full details on how to complete your return.

[Get help with your EOYC](#)

April submission reminder

We're finding that some establishments are not completing their April submissions correctly. Members' service must be split over two lines to ensure service is reported accurately across the correct tax year. This applies to both MDC and MCR submissions. Examples and guidance are available on our [MDC and MCR webpages](#) and in our [FAQs](#).

[Learn more on submissions](#)

Retirement applications reminder

Members planning to retire should submit their retirement application six months before their intended retirement date. Please encourage your employees to apply as soon as possible and complete your employer section promptly, so benefits can be paid.

Remember, April service must be split over 1-5 April and 6-30 April, and employees working for multiple establishments within a MAT must submit an application for each employer.

[More on retirement applications](#)

TRAINING REMINDERS

Webinars

Join our free, interactive webinars to boost your knowledge of the Scheme from your own desk. Sessions last 30-90 minutes, can be joined on a computer or phone, and are led by our Employer Relationship Managers. You'll get practical guidance, expert insights, and the chance to ask questions.

[Sign up today](#)

MCR/MDC Surgery

Join our next MCR/MDC Surgery on **26 May 2026 at 11.00am**. This interactive session lets you ask your MCR and MDC questions directly to the team. Submit questions when you register so we can tailor the session with practical examples. Register now to secure your place.

[Register onto a surgery](#)

Employer drop-in

Join our [employer drop-in sessions](#), they're open to all employers and offer a great opportunity to hear the latest updates, put your questions to the team and connect

with other employers. Please submit any questions when registering so we can prepare fully.

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