# Repayment of pension contributions

**Where possible please complete this form through My Pension Online.**

The easiest way to submit your repayment application is by logging on to My Pension Online and navigating to Member Portal > My Requests > Manage Request > Repayment pension contribution. Alternatively, to submit a paper version, please complete and return this application by post to Teachers' Pensions, Unit 5, The Beehive, Lingfield Point, Darlington, DL1 1RW, we will initiate the request for your employer to complete Part B as appropriate.

## Part A: To be completed in BLOCK letters by the applicant in all cases.

### Section 1: Personal details

**1. Teacher reference number**

**2. Surname**

**3. Former surname (if any)**

**4. First name**

**5. Title (please tick, or state if other)**

Mr ☐ Mrs ☐ Miss ☐

Ms ☐ Other ☐

**6. Date of birth (DD/MM/YYYY)**

**7. National Insurance number**

**8. Contact address**

Postcode

**9. Home telephone number (inc. STD code)**

**10. Mobile telephone number**

**11. Email address**

## Section 2: Payment details

Do you want your benefits to be paid into a UK bank account?

Please note that payments made to overseas bank accounts will only be paid in the bank's local currency. Payments to an overseas bank account will incur a £1.00 administration fee on each transaction.

Yes ☐ Then complete questions one to five in this section.

No ☐ Then complete questions six to 19 in this section.

**1. Full name and address of UK bank**

Postcode

**2. Branch sort code**

**3. Your bank / building society account number**

**4. Building society reference number**

**5. Name of account holder**

**If your bank is outside of the UK, please provide the following:**

**6. Payee Name**

**7. Payee Type**

☐ Individual ☐ Company

**8. Payee country**

**9. Payee currency**

**10. Payee preferred currency**

**11. Payee address**

Postcode

**12. Payee BIC or Swift code**

**13. Full name and address of overseas bank**

Postcode

**14. IBAN/Bank and account codes**

**15. Account Number**

**16. Account Type**

☐ Current/Cheque ☐ Savings

**17. Bank Code**

**18. Branch Code**

**19. Tax and Identification details* (if applicable)**

**19A. Tax identification number**

**19B. Tax identification type**

**19C. Tax identification issue country**

*Tax & Identification details are required for payees in certain countries, including Argentina, Brazil, Chile, China, Colombia, Costa Rica, Israel, Kenya, Peru, Poland, Turkey, and Uruguay.

Please note that payments made to overseas bank accounts will only be paid in the bank's local currency.

**Section 3: Declaration**

- I confirm that I am no longer in pensionable teaching service and that I have:
  - less than 2 years total pensionable teaching employment after 6 April 1988, or
  - less than 5 years total pensionable employment if all service in the Scheme was before 6 April 1988
- I understand that, if the contributions are repaid to me, the period(s) represented by those contributions will no longer be reckonable under the Teachers' Pension Scheme and cannot be restored.
- I am applying for repayment of my Teachers' Pension Scheme contributions

**Signature**

**Date (DD/MM/YYYY)**

**Notes -** A repayment of contributions is available to you if you have less than 2 years of total pensionable teaching employment or less than 5 years of total pensionable employment if all service in the Scheme was before 6 April 1988. Repayment of contributions is not permitted if you receive retirement benefits from the Teachers' Pension Scheme. If you do not have at least 12 months in post benefit pensionable service, you must apply for a short-service annuity - an application form is available under the retirement forms section of the Teachers' Pensions website.

**General Data Protection Regulation (GDPR).** The Department for Education (DfE) will use any information you provide in connection with the Teachers' Pension Scheme to administer and operate the scheme and pay benefits under it. This may include passing details to third parties that are involved in the administration and operation of the scheme. The DfE may also use your data for administrative purposes in line with its data protection notification. In order to fulfil its duty to protect public money, the DfE may use information it holds to prevent and detect fraud. It may also share information with other organisations that handle public funds. If there is any difference between the legislation governing the Teachers' Pension Scheme and the information in this application form, the legislation will apply. For more information on how we will use your data, go to **www.teacherspensions.co.uk/public/privacy**