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## Service Returns for 2016-2017

As you may be aware, from 2015-2016 all pension schemes were required to align the Pension Input Period (PIP) for pension savings statement within the tax year. Schemes, such as the Teachers' Pension Scheme, that needed to change their PIP were allowed to make use of transitional provisions for the alignment tax year.

From 2016-2017 Teachers' Pensions must be provided with the information that allows us to calculate a member's pension savings statement in line with the tax year.

Therefore, there are specific requirements in relation to time periods that need to be met when providing service information.

We're also working on a solution for how this can be provided for Monthly Data Collection (MDC) users.

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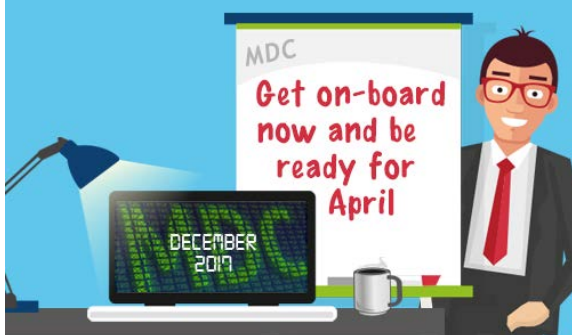
## Sign up to Monthly Data Collection (MDC) in December and start in April 2017

As you know, all employers need to on-board with MDC by December 2017. To simplify your financial processes, why not aim to get on-board and live for the new financial year?

If we receive your delegation form by December, we could start your three month testing in January. You'll have been through the testing by March which means you'll be ready to go live in April.

What's more your test files won't have to be resubmitted into the live environment as they'll be part of your final Annual Service Return (ASR).

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## Re-enrolment and the Declaration of Compliance Form

Every three years after your staging date you'll need to put relevant employees back into the Teachers' Pension Scheme if: they've opted out, they're an eligible job holder; and you are not applying an auto enrolment exception to them. This is known as automatic re-enrolment.

There are a number of employer obligations that you need to be aware of, including completing the 'Declaration of Compliance'.

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## Annual Service Returns (ASR) - final reminder

Any outstanding Annual Service Returns for 2015/16 must now be submitted without delay.

If you have any outstanding errors from your ASR submission, please can these be actioned and corrected as a matter of urgency.

## Completion of TR forms by Multi Academy Trusts (MATs)

When providing the Establishment Number in the appropriate field, the MAT number is being included as opposed to the individual school number.

Please be aware of the correct process and action accordingly.

[Find out more >](#)

## MDC General (MDC) general update

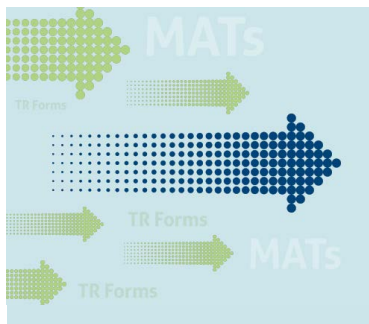
There's a number of updates to be aware of, if you've already on-boarded or are in the process of on-boarding to MDC.

- Errors with forename and surname columns
- Employers supported by Multi Academy Trust and Payroll Providers
- MDC and monthly contributions

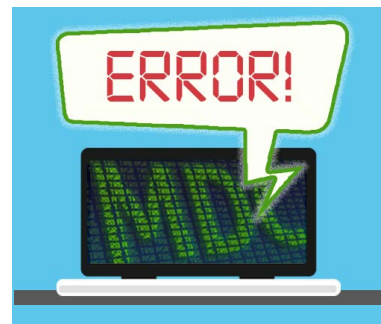
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### Opt Out forms - What's new?

Last month we advised that opt-out and opt-in forms had been updated to highlight when an election is effective from. In light of these changes could we ask that any outstanding opt-out forms are completed and submitted without any further delay via the Employer Portal.

[Find out more >](#)



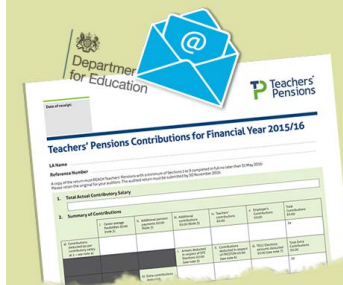
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### EOYC update

As you know the Audited End of Year Certificate deadline of 30 September has now passed.

Outstanding submissions need to be sent in immediately.

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### New bereavement and ill health contact details

From 1 November we're introducing new contact details for all bereavement and ill health applications.

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### Website developments

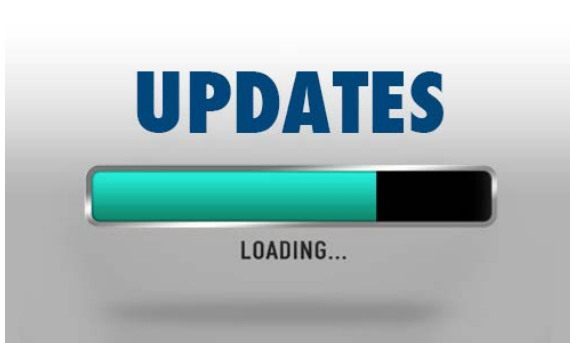
Over the next month we'll be making progress on a range of visual updates for the website covering style, iconography and module updates, along with some additional changes to the Employer Portal.

[Find out more >](#)

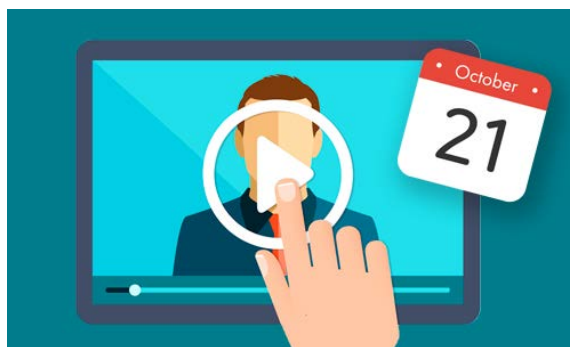
### Training

We're running a number of webinars about Auto and Re-enrolment from 21 October. In addition we'll be continuing with our Monthly Data Collection (MDC) webinars.

[Find out more >](#)



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The content of this email is based on our understanding of the current legislation governing the Teachers' Pension Scheme. In the event that there is a disagreement between the content of this email and the overriding Regulations, then the content of the Regulations will take precedence. The benefits of the Teachers' Pension Scheme, and the tax treatment of pensions may be subject to change in the future.