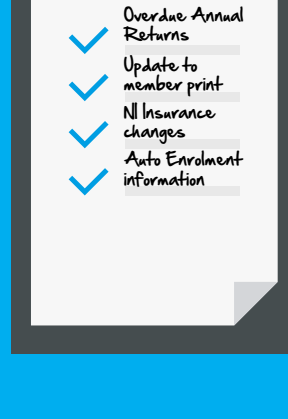


Academies and Free Schools.

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Hello

In this month's edition we cover Overdue Annual Returns, National Insurance contribution changes, issues with STU files and the latest website improvements on Auto Enrolment information. We're also providing you notice on impending new developments.



Overdue Annual Returns

Despite the deadline of 6 July 2015 having now passed, 1208 out of 6915 employers (17.5%) have still not returned their Annual Return. With the changes from April 2015, it's a very important year for both you and us to ensure member service history is up to date so that members are placed in the correct scheme arrangement.

If this information is not provided it will have an impact on what can be provided to members.

Employers who fail to meet their responsibilities - as set out under the Teachers' Pension Scheme Regulations 2014 - may be reported to the Pensions Regulator, who may choose to impose sanctions on the employer.

[Find out more >](#)



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Impending update to member print

Based on your feedback, we've been working on improving the member print to make it clearer and much easier to understand with information that is relevant to employers. We're also looking to update the 'appointment statement' to show the same information as the member print. For consistency there will only be one report instead of two.

We'll advise you in advance of the date it's planned to go live, click the link below for a brief outline of guidelines to show section by section what's changed.

[See what's changed >](#)

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Payroll Provider Access to the Employer Portal

As we know that many of you use payroll providers to support your employer duties for the Teachers' Pension Scheme, we've been looking at ways to provide them with access to the Employer Portal.



[Find out more >](#)

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HMRC - National Insurance contribution changes

Due to the end of contracting-out for defined benefit schemes (such as the Teachers' Pension Scheme), from April 2016 HMRC will be making changes to the rate of National Insurance contributions you'll be deducting from staff. The rate will be changing from D to A, which is a higher rate of contributions.

For further information please contact HMRC directly or [click here](#).

To ensure your employees are aware of the changes and understand what it means the Department for Work and Pensions and HMRC have created a [simple factsheet](#).

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Issues with STU files not automatically being processed

Since 3 July, we've had over 100 STU files which haven't been able to be processed automatically through the Employer Portal including several Annual Returns.

The files are not processing due to a series of errors. Click the link below for our advice on how to ensure files are automatically processed.

[Ensure files are auto processed >](#)

Contributions

Whilst we're now in the summer break for our teaching establishments, it's still important for us to receive your monthly contributions payments and breakdown forms by the required deadlines. Please help us by making sure that the returns for July and August do reach us by these deadlines.

Also here's our monthly reminder of the changes to the contribution rates for the Teachers' Pension Scheme from September 2015:

The rate will increase from 14.1% to 16.48% (this includes the 0.08% levy).

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Employer Portal Access - reset online

Don't worry if you've forgotten your password or become locked out of your account, you can easily change this online.

[Forgotten your password or PIN >](#)

[Locked your account? >](#)

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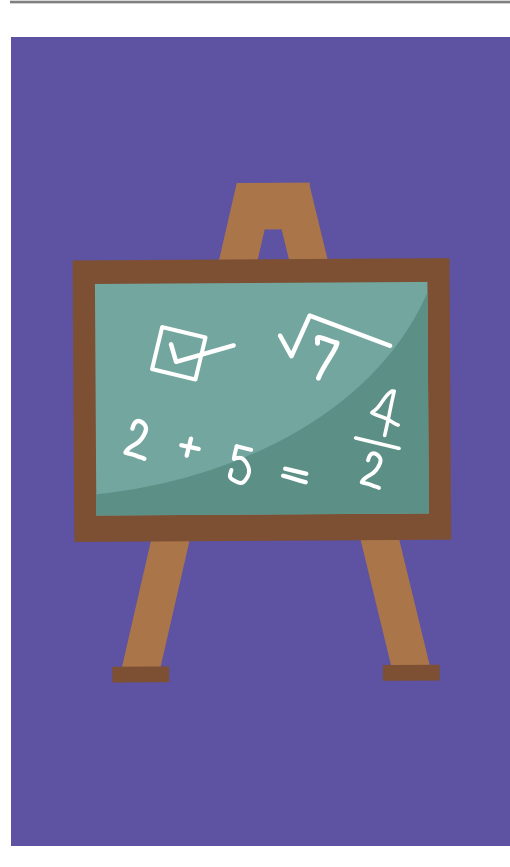
Completion of TR6 and TR8 forms when joining a Multi Academy Trust (MAT)

Employers are required to complete a TR6 and TR8 when an employee starts or leaves their employment. However, a query has been received about whether a TR6 or TR8 is required when an Academy (or Studio or Free School) joins or leaves a Multi Academy Trust.

We've created a simple table to help you understand whether a TR6 or TR8 is required or not.

[Find out more >](#)

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Queries with arrears calculations

As you'll be aware as part of the arrears process employers are required to complete the Arrears Calculation Agreement form requesting you to check that the calculation is correct and confirm that you'll make the payment. We'd like to remind you that once the calculation is agreed and the form has been returned, payment should be made within 28 days of the agreement.

If you have a query regarding making the payment or agreeing the calculations please contact the team at: TPArrears@teacherspensions.co.uk stating "Arrears calc/payment Query."

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Improvements to Auto Enrolment information on our website

We're improving our information on Auto Enrolment and trying to make our resources simpler.

We're currently working with stakeholders to improve the Auto Enrolment section of our website, aiming to provide you with easier, step by step journeys to take your member through.

[Find out more >](#)

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Watch out for

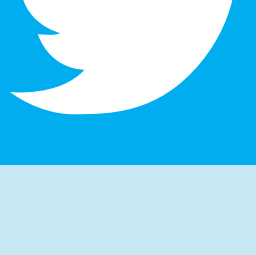
We've emailed you this month asking for your feedback on changes to our website which we introduced in April. We want to know :-

- Do we have enough detail on specific topics?
- Are there more resources that would help you in your role?
- Do we have everything in the right place on the website?

We've compiled a very short survey, please [click here](#) and help us make your website experience even better.

In September we'll be getting in touch with you regarding a new toolkit we're producing with helpful tools for you and our members.

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Pension Scheme Registry Number 10005209

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